Author Instructions:

SKEPL has an unyielding policy regarding plagiarism. We believe that copying/taking the ideas and work of other Authors without permission and credit is fraudulent. The Reviewing committee and **SKEPL** experts have the authority to reject a paper during its reviewing process, based on the paper being subjected to minor or major plagiarism.

Authors must refer to the following instructions in submitting their **Abstracts, Papers and Posters**:

Step 1: Abstract Submission Process

- The author should prepare and submit an Abstract of at least 150 – 300 words through the website.

- The abstract should be concise and clearly state the proposed research study's purpose, results, and conclusions.

- The author should select the most relevant topic for the paper from the corresponding conference themes/topics.

- The author can download and use the Abstract Template for submission.

- To submit your abstract:

  - Insert all the details in correct sections of Conference theme, Title, Authors and Affiliations, Abstract, Keywords, and contact details of authors as given in Template and email file in the .pdf or .docx format.

  - Please note that all citations should be marked in the APA style, failing which it will be considered plagiarism.

  - Insert 4 – 5 keywords that define the field, subfield, topic, and research area covered by the article to help researchers find your work after publication.

  - Provide the names, affiliations, and E-mails of all authors/ co-authors involved.

  - Email your Abstract (in the correct format) to ictaasindia@gmail.com.

  - You will receive a confirmation of receipt and acceptance of Abstract within a week.

Step 2: Registration

- After you have received the Abstract acceptance confirmation, you can proceed with paper writing and registration.

- Download the Paper Writing Template and use for submission.

- Insert all parts of the paper in the given format and numbering and heading format.

- Once complete email at ictaasindia@gmail.com.

- Please note that the paper submission deadline and registration deadline are not the same.

- Also note the early bird discounted registration dates, and make full use of it. Once the date has passed you will have to register at the regular rates.

- After successfully completing payment, you will be issued, upon request, with the following:

  - A signed and stamped abstract/paper acceptance letter.

  - Receipt of Payment/ Invoice.

  - Visa Invitation Letter, if needed.

Accepted Abstracts and Papers will be published in the Conference proceedings.

Also, you will be given the option to publish your work in the Scopus indexed publication after careful scrutiny and payment of publication fees (optional not obligatory).

This is not a prerequisite for presenting your work at the conference. That is, you can present your submitted abstract/ paper without intending to publish your work.

Step 3: Peer Review Process (double-blind)

This process can only be initiated after payment completion and confirmation.

- When submitted, the paper will be first checked for plagiarism. SKEPL has an unyielding policy regarding plagiarism. We believe that copying/ taking the ideas and work of other Authors without permission and credit is fraudulent. The Reviewing committee have the authority to reject a paper during its reviewing process, on the basis of the paper being subjected to either minor or major plagiarism. Permissible limits are:

  - % from all sources: 10-15%

  - % from one source: 3-5%

  - Higher than 30% (all sources): Reject completely

  - Lower than 30% (all sources): Ask for revision to decrease the similarities

- Once clear, the peer- review process will begin.

  - Each paper is evaluated by a minimum of two reviewers, after which a final decision by the Editor is made.

- If your paper is accepted by the Editors for publishing with comments/requested modifications, our Editors will contact you once a decision is made and you will be asked to revise and correct it. After resubmission, it will be re-checked. Note: There may be more than one round of peer review and the decision rests with the editors of the title. Missed deadlines may result in complete exclusion/rejection from the final publication.

- When your paper is accepted for publishing without edits/comments, the corresponding author will be contacted to provide the final version of their papers following the guidelines and sign the consent-to-publish (CTP) form to authorize publication in the conference proceedings.

- Authors should check their emails regularly (Junk/Spam folders).